



Erasmus+

5th INTERNATIONAL STAFF TRAINING WEEK
Final Program

RIGA TECHNICAL UNIVERSITY
23 – 27 MAY 2016

Monday, 23 May	
10.00 – 12.00	Registration Welcome session <ul style="list-style-type: none">• Welcome addresses - Prof. Uldis Sukovskis, Vice-Rector for Academic Affairs and Uģis Mālmanis, Director of Finance• Presentation about RTU• Practical information• Group photo Venue: Swedbank building, Balasta dambis 15, 25th floor !!! Meeting point: 9.45 in the lobby of Swedbank building
12.00	Bus transfer to the Faculty of E-Learning Technologies and Humanities / RTU International Relations Centre, Kronvalda bulvāris 1
12.30 – 13.30	Presentations of participating institutions
13.30 – 14.30	Lunch break (<i>offered by RTU</i>)
14.30 – 16.00	Presentations of participating institutions (<i>continued</i>)
16.00 – 17.00	Short Latvian language course <i>Marika Hudobkina, Latvian language teacher</i>
19.00	Welcome dinner Venue: Restaurant Service School, Valkas iela 1a !!! Meeting point: 18.30 at the entrance of the Faculty of E-Learning Technologies and Humanities, Kronvalda bulvāris 1
Tuesday, 24 May	
9.15 – 11.15	ERASMUS means dialogue: practical tools for cultural diversity <i>Prof. Deniss Hanovs, Riga Stradins University</i> Venue: Žanis Lipke Memorial (www.lipke.lv/en), Mazais Balasta dambis 8 !!! Meeting point: 9.00 at the entrance of hotel “Islande”, Ķīpsalas iela 20 Presentation of the Office of the Vice-Rector for Finance Venue: Faculty of Power and Electrical Engineering, Āzenes iela 12/1, room 114 !!! Meeting point: 9.00 at the entrance of hotel “Islande”, Ķīpsalas iela 20
11.45 – 12.45	Presentation of Latvia <i>Aiva Rozenberga, Director of the Latvian Institute</i> Venue: Faculty of Power and Electrical Engineering, Āzenes iela 12/1, room 115



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12.45 – 13.30	Lunch break (<i>at one's own expense</i>)
13.30 – 15.30	<p>Publicity for EU framework projects <i>Ansis Bogustovs, journalist/expert in EU affairs</i> Venue: Faculty of Power and Electrical Engineering, Āzenes iela 12/1, room 212</p> <p>Financial management of HEI – practical task Venue: Faculty of Power and Electrical Engineering, Āzenes iela 12/1, room 114</p>
17.00	<p>Sightseeing tour in Riga</p> <p>!!! Meeting point 1: 17.00 at the entrance of RTU Main building, Kaļķu iela 1</p> <p>!!! Meeting point 2: 17.15 at the entrance of hotel "Islande", Ķīpsalas iela 20</p>
Wednesday, 25 May	
10.00 – 12.00	<p>Another day at the office: international problem-solving <i>Foreign Students Department</i> Venue: Faculty of E-Learning Technologies and Humanities / RTU International Relations Centre, Kronvalda bulvāris 1</p> <p>Individual meetings with representatives of the Office of the Vice-Rector for Finance Venue: Main building of RTU, Kaļķu iela 1</p>
12.00 – 13.00	Lunch break (<i>at one's own expense</i>)
13.00 –...	Individual visits to faculties
Thursday, 26 May	
9.00 – 11.00	<p>Summarize your personality/company/project in 15 seconds <i>Oskars Priede, communications coach</i> Venue: Faculty of Architecture and Urban Planning, Ķīpsalas iela 6, room 115</p> <p>!!! Meeting point: 8.45 at the entrance of hotel "Islande", Ķīpsalas iela 20</p>
11.15 – 18.00...	<p>Tour to Jūrmala – the biggest resort city in the Baltic States</p> <ul style="list-style-type: none"> • Rhododendrons • Fish tasting • Walk along Jomas Street (pedestrian street) and the seaside
Friday, 27 May	
10.00 – 12.00	<p>Feedback and evaluation Certificates Venue: Faculty of E-Learning Technologies and Humanities / International Relations Centre, Kronvalda bulvāris 1</p>